

Village of Nichols Community Center Rental Agreement

_____ **Deposit on File**
_____ **Paid in Full**

This rental agreement is made and entered into by and between the Village of Nichols, Wisconsin, referred to as "Village" and _____ referred to as "Renter."

RENTAL PERIOD: The above facilities shall be rented to the Renter by Village on _____, 2_____, for the time period from _____ to _____ on said date.

RENTAL FEE: Renter hereby agrees to pay the Village the established rental fee and deposit at the time of application.

Rental _____ Deposit _____

PURPOSE:

1. Premises are rented for the following reason _____
2. Will alcohol be served? Yes/No If yes, has the person in charge attained the age of 21?
3. Approximate Size of Group: _____

COMMUNITY CENTER RENTAL PROCEDURES

1. The deposit is refundable, provided the Community Center and/or Pavilion are left clean. The tables need to be reset as they were before renting the hall. All garbage must be taken home with the renter and the garbage bag needs to be replaced. Please bring your own towels for washing and drying of dishes. A broom and mop are located in the first door across from the women's bathroom.
2. Use of the dishes, silverware, coffee pots, and roaster is allowed. If used, please be sure to put these items away clean and they are not to leave the Community Center.
3. The key is to be picked up and returned to the Village Clerk. Arrangements for this can be made by contacting the clerk at 920-525-2717.

RULES AND REGULATIONS: The Renter agrees to abide by all the rules and regulations as described in this document and the Usage Rules and Regulations document and accepts the conditions as written.

I (Renter) have received a copy of the Community Center Rental and Usage Rules and Regulations.

Renter: _____
Person in Charge Signature

Today's Date

Address & Mailing address if different

City, State & Zip

Phone Number

Cell Number/email address

Office Use:		
Sign only after deposit and rental fee have been received by Village Clerk's Office.		
_____ Signature of Village Employee	_____ Date	_____ Driver's License # of Renter