

TITLE 2

Government and Administration

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CHAPTER 1

Village Government and Elections

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SEC. 2-1-1 VILLAGE GOVERNMENT.

The Village of Nichols is a body corporate and politic with the powers of a municipality at common law and governed by the provisions of Chapters 61 and 66 of the Wisconsin Statutes, laws amending those chapters, other acts of the legislature and the Constitution of the State of Wisconsin.

State Law Reference: Wis. Const., Art. XI, Sec. 3.

SEC. 2-1-2 ELECTION POLL HOURS.

The voting polls in the Village of Nichols, Outagamie County, Wisconsin shall be opened from 7:00 a.m. to 8:00 p.m. for all elections.

SEC. 2-1-3 OFFICIAL NEWSPAPER.

The official Village newspaper shall be the Seymour Times Press, to be used for the publication of legal and/or official notices and documents where publication is used instead of legal posting.

SEC. 2-1-4 ELECTION OFFICIALS.

The Village Clerk shall have the authority to determine, based upon projected size of each election, whether to have three (3), five (5), or seven (7) election workers for each shift. The Clerk will also determine if tabulators are needed to be called in after each election for counting and will call up to four (4) tabulators if needed. The Village Clerk shall have the power to increase the number of election officials or utilize double shifts. The Clerk shall determine in advance of each election whether the number of election officials for such election should be reduced from the number prescribed by the Wisconsin Statutes and, if such a reduction is so determined, the Clerk shall further redistribute duties among the remaining officials.

CHAPTER 2

Village Board

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SEC. 2-2-1 VILLAGE BOARD

The Trustees of the Village of Nichols shall constitute the Village Board. The Village Board shall be vested with all the powers of the Village not specifically given some other officer, as well as those powers set forth elsewhere throughout this Code.

State Law Reference: Sections 61.32 and 61.34, Wis. Stats.

SEC. 2-2-2 TRUSTEES.

(a) Election, Term, Number. The Village of Nichols shall have four (4) Trustees in addition to the President, who is a Trustee by virtue of his office as President. The four (4) Trustees shall constitute the Village Board. Two (2) Trustees shall be elected at each annual spring election for a term of two (2) years, commencing on the third Tuesday of April in the year of their election.

(a) Appointment as President. A Village Trustee shall be eligible for appointment as Village President to fill an unexpired term.

State Law Reference: Sections 61.20 and 61.325, Wis. Stats.

SEC. 2-2-3 VILLAGE PRESIDENT.

- (a) **Election.** The Village President shall be elected at the annual spring election in odd-numbered years for a term of two (2) years, commencing on the third Tuesday of April in the year of his election.
- (b) **Duties.** The Village President shall by virtue of his office be a Trustee and preside at all meetings of the Board, have a vote as Trustee, and sign all ordinances, rules, bylaws, regulations and commissions adopted or authorized by the Board and all orders drawn on the treasury. He shall maintain peace and good order, see that the Village ordinances are faithfully obeyed, and in case of disturbance, riot or other apparent necessity appoint as many special marshals as he shall deem necessary, who for the time being shall possess all the powers and rights of constables.

State Law Reference: Sec. 61.24, Wis. Stats.

SEC. 2-2-4 STANDING COMMITTEES.

- (a) **Committee Appointments.** Standing committees of the Village are appointed by the Village President, subject to confirmation by the Village Board. The appointments to each committee shall be made at the annual organizational meeting of the Village Board. Standing committees shall review such matters as may be referred to them by the Village Board and shall submit recommendations for Board action.
- (b) **President to Designate Chairpersons; Committees-of-the-Whole; Special Committees.**
 - (1) The Village President shall be an ex officio member of all standing committees. The Village President shall only be empowered to vote on matters before any committee, regular or special, when there is a tie vote of the other committee members. The President shall designate the chairperson of all other standing committees. All committee appointments except designation of chairperson shall be subject to confirmation by a majority vote of the Board.
 - (2) All Trustees shall serve on at least one standing committee. The Village President shall be an ex officio member of each standing committee, or may be appointed to serve as a member of a specific committee.
 - (3) The Village President may declare the entire Board a committee of the whole for informal discussion at any meeting or for any other purpose, and shall ex officio be chairperson of the same.
 - (4) The Village President may, from time to time, appoint such special committee or committees as he deems advisable or as provided for by motion or resolution by the board stating the number of members and object thereof to perform such duties as may be assigned to them. All special committees shall cease to exist after the April Board meeting unless reappointed by the Village President or extended by the Village Board.
- (c) **Committee Reports.**
 - (1) All committees are subunits of the Village Board and perform no executive or administrative Village function other than as specifically authorized by ordinance or policy adopted by the Village Board.
 - (2) Each committee shall give the full Board a report on all matters referred to it. Such report shall recommend a definite action on each item and shall be approved by a majority of the committee. Each committee report shall include the date, time, and place of the meeting and the members attending.